



BOARD AGENDA ITEM: 4.2 – Approval of Meeting Minutes
DATE: August 8, 2017

WORK SESSION MINUTES
BOARD OF EDUCATION WORK SESSION
Tuesday, July 25, 2017
The Dalles Campus – Board Room

ATTENDANCE:

Stu Watson	Dana Campbell
Charlotte Arnold	Kristen Miles, OSBA
Lee Fairchild	Tiffany Prince
Sarah Segal	Jollee Patterson, MillerNash
Kim Morgan	Mark Gibson, TD Chronicle
Kevin McCabe	

1.0 CALL WORK SESSION TO ORDER

Chair Watson called the work session to order at 10:00 am.

2.0 WELCOME AND INTRODUCTIONS

Chair Watson welcomes everyone to the meeting and brief introductions took place

3.0 ROLES AND RESPONSIBILITIES TRAINING WITH OSBA

Kristen Miles with the Oregon School Board Association provided a Basic Roles and Responsibilities Workshop. This training session included topics on: roles and responsibilities, 5 roles of the Board, Board activity calendar, CGCC Board Policies, and Board-President Working Agreement Ideas.

4.0 BREAK

The Board of Education called for a break from 12:45-1:30pm.

5.0 VARIOUS WORK SESSION TOPICS

- Chair Watson again welcomed the new Directors and covers come ground that they hope to all cover during the session.
- The Board brainstormed and discussed goals for the upcoming 2017-18 academic year. Charlotte and Stu identified what they thought would be goals for this group to best see and find results that would help the college improve; discussion ensued around these goal ideas.
 - GOALS:
 - Data Driven Decision Making
 - Enrollment (recruitment including Latino outreach)
 - Student Success (retention/satisfaction/completion)
 - Programmatic Expansion (skills certificates)

- Board Culture (cooperative not adversarial)
- In regards to achieving forward momentum and progress towards these goals the Board set up information gathering sub-committees to help divide and achieve this work.
 - COMMITTEES:
 - Kim and Stu will sit on the Programmatic Committee
 - Lee and Dana will sit on the Budget/Human Resources Committee
 - Kevin and Charlotte will sit on the Board Policy Committee
 - Kevin and Stu will sit on the Evaluations Committee
 - Dana and Stu will sit on the Business Outreach Committee
 - Charlotte and Sarah will sit on the Trainings Committee
 - Sarah and Kim will sit on the Student Success Committee
- Break from 2:36-2:42
- Charlotte asked if she could share her thoughts on CGCC Board Protocols and the “Brown Bag” meetings that happen monthly before the Board Business meetings. Charlotte states that the brown bag meetings were created to help make transparency and for the Board to gain knowledge while maintaining inclusiveness and open discussions on the floor. She pressed the importance of continuing these sessions. Additionally, Charlotte passed out the Portland Public Schools expectations and the CGCC policies for review. The Board discussed what would be expected of them and Kevin suggested the possibility that the Board draft a working agreement or ground rules under which the Board operates.

6.0 EXECUTIVE SESSION – ORS 192.660(2)(f)

The Board of Education entered Executive Session at 3:26pm for the purpose of reviewing records that are exempt from disclosure by law, including written advice from an attorney. The Board adjourned Executive Session at 4:18pm.

7.0 ADJOURN

The meeting was adjourned at 4:19 pm.